



Mobile Food Facilities – Who needs a Temporary Event Permit?

Any person (or organization) intending to sell, give away, or sample food to public from fixed location for a period of time not to exceed 25 days in a 90-day period in conjunction with a community event (City and County of San Francisco Health Code, Article 8, Sec 451(i)) requires approvals and/or permits. Examples of temporary events include street fairs and festivals, musical and artistic presentations, annual national days, ethnic celebrations, trade shows, and product introductions at which food is sold, sampled, or given away to the public. It does not include private functions, weddings, club membership events, or similar functions.

Mobile Food Facilities (MFF) **without** a valid permit from a San Francisco City Agency (i.e. SFDPH, SFPD, or SFDPW) will need to gain permits from [SFDPH Mobile Food Facility Inspection Program](#) and approvals from the San Francisco Fire Department, at minimum.

More MFF information is available on SFDPH website: <http://www.sfdph.org/dph/EH/Food/mobile.asp>

Which MFF does NOT need to obtain a Temporary Event Permit?

Any MFF with a valid permit issued by San Francisco may not be required to obtain another permit for a temporary event through SFDPH. The MFF will need to provide supporting documentation to SFDPH through the event sponsor. After review, SFDPH may waive temporary event fees specific to the MFF.

The MFF will need to provide the following items to the event sponsor:

- 1) Copy of SF Permit to Operate or License from SF Tax Collector
- AND
- 2) Copy of the most recent SFDPH Vehicle Inspection Report

SFDPH may need to perform an inspection of the MFF during the temporary event where a reinspection fee could be applied and billed to the MFF.

Temporary Event Application Process:

The event sponsor or coordinator is required to contact Alicia Saam, Environmental Health Temporary Events Coordinator at (415) 252-3811 or email alicia.saam@sfdph.org. Please provide all documentation, applications, site plan, and fees at least 14 days before the event.

All application forms and requirements are available on the SFDPH website:
<http://www.sfdph.org/dph/EH/Food/Permits/permitSpecEvents.asp>.

TEMPORARY EVENTS PROGRAM